



MORRIS REGISTER

The Club for Morris vehicles designed before 1940

MINUTES OF NATIONAL COMMITTEE MEETING

Held Saturday 7th April 2018 at Cartwright hotel, Aynho

The meeting opened at 10.32.

- 1. Chairman's Welcome** – John Ford welcomed those present and requested a minutes silence in memory of recently deceased members, including Phyllis Newman, Mike Whitton, Geoff Cox and Scott Sanderson. He then covered a number of topics:
 - Morris Register Stand at the NEC Classic Car Show NOV 17 - a good selection of Morris models. Thanks to those who contributed to the success of the stand and to Pat & Barbara Farmer for running the club shop element
 - Loan Car – Thanks to Mick & Chris Roache for selling it to the club at a discounted price, to Dave Lawton for transporting in back from France, to Rob Symonds for arranging the mechanical refresh & service and noting that Deborah Fry would be the first person to loan the car (2018 season).
 - Given the January-February snow, he was surprised how many Morrises had been out on the road.
 - The Morris Register had submitted nominations for four awards at the NEC Restoration Show, coming runner up in two categories.
 - In closing he offered thanks to club officers and to the management team for their contributions over the preceding months and hoped for a good year ahead.

2. Those Present & Apologies for Absence:

Present - John Ford, Steve Gant, Jim Riglar, Jane Nathan, Rob Symonds, Barbara Farmer, Derek Skeys, Tom Bourne, Pat Farmer, Tom Taylor, Stuart King, Chris Lambert, John Powell, Tony Nathan, Anne Riglar, Neil Truslove, Christine Truslove, Phil Butland, John Mason, Martin Roters, Trevor Willsden,

Observers – Christine Haigh, Keith Haigh

Apologies - Malcolm Dixon, Roger Clitheroe, Ben Gadsby, Jeremy Matthews, John Howells, Mike Brears, Roy Pidgeon, Pam Lee, Dave Lee, Chris Lambert, Ken Gosden, Dave Lawton, Elaine Lawton

Session 1 - Business - chaired by John Ford

- 3. Approval of the Minutes of the National Committee of 14 October 2017.** The minutes were approved by a unanimous vote.
- 4. Matters Arising** – The National Committee noted completed actions from the 14 Oct 2017 and agreed that the progressed/outstanding actions should be taken under the relevant agenda items:
 - a. *Appoint a CSO (Item 13 Officer Vacancies)*
 - b. *Members Directory (Item 4a GDPR)*

- c. *Honoraria/free membership for active committee members (Item 6 Honorary Members)*
- d. *Spares Stock levels re-ordering (Item 11 Spares Report)*
- e. *Webmaster, Asst Treasurer Vacancies (Item 13 Officer Vacancies)*
- f. *Club Van MoT test (Item 15 Club Vehicles)*
- g. *Honorary Membership resolution for 2018 AGM (Item 5 Governance)*

ITEM	MINUTE	ACTION
5	Governance	
	<p>GDPR / Members' Directory The Secretary advised that a GDPR document is being developed using guidance provided by the ICO and tailored guidance emerging from the MSA. Data handling/processing/storage procedures to be completed. The National Committee agreed that publication of an updated members' directory should be deferred until all GDPR arrangements are in place and, if necessary consent of members has been re-validated.</p> <p>Action - Secretary to complete GDPR procedures and if necessary re-validate members' data consents.</p> <p>Morris Register Limited The National Committee noted the incorporation on 8 October 2017 of Morris Register Limited and agreed that a resolution should be brought to the 2018 AGM for a rule amendment to allow the National Committee to appoint the three directors of that company.</p> <p>Action - Secretary to ensure a resolution to introduce a new rule <i>"3(n) Three Directors (the club chairman, secretary and treasurer) shall be also appointed as Directors of Morris Register Limited to serve a term concurrent with their directorships of The Pre 1940 Morris Register Limited."</i> is brought to the 2018 AGM.</p> <p>Honorary Membership The Secretary reported progress on formalising Honorary Membership. The National Committee noted that selection criteria have been captured in the National Committee Manual and that the Secretary would ensure that a resolution to introduce a new rule <i>"2(e) The National Committee may offer Honorary Membership to a member or member's partner. This confers full membership benefits, free of any subscription, from time of the award for the life-time of the individual. Any action to award Honorary Membership shall follow a procedure approved by the National Committee. Honorary Members have no voting rights. Honorary Membership may be rescinded in accordance with rule 2(c)."</i> is brought to the 2018 AGM.</p>	<p>JR (new)</p> <p>JR (new)</p> <p>JR (progressed)</p>
6	Proceedings of the Management Team	
	Management Team meetings/discussions, since the National Committee Meeting of 14 OCT 17 were noted.	
7	Honorary Membership	
	<p>The East Anglia Region proposed a nomination for Honorary membership for one of their long term served and active membership. The Secretary advised in accordance with the rules this could not be considered until the October National Committee Meeting.</p> <p>Action - Secretary to ensure that the nomination is brought to the OCT 2018 National Committee for consideration.</p>	JR (new)

	<p>Honoraria - The Secretary reported that he had investigated the potential for the award of an honorarium/free membership to active members of the National Committee for the duration of their terms of service on the Committee and considered it unworkable. The National Committee was in complete agreement and the proposal will not be pursued.</p>	JR (complete)
8	<p>Finance</p> <p>Steve Gant presented a financial report covering both on the draft 2017-18 accounts and regional funding for 2017-18. The National Committee noted the financial report.</p> <p>Set against the sound financial position, the East Anglia Region mentioned the perennial issue of entry fees to Thoresby, however there was no suggestion from the committee that these be reviewed.</p>	
9	<p>Membership Report</p> <p>Jane Nathan provided a comprehensive report which highlighted the annual membership churn with a loss of 297 members at renewal. Membership currently stands at 1860, which is up by 7 in comparison with the same time last year. The National Committee noted the membership report.</p>	
10	<p>Website/Membership Database/Data Management</p> <p>The Secretary reported that Twenty3design (T3D) development of the new website / data management system, made steady progress until Nov 2017, when there was a 2-3 month hiatus in their development work. During March & April T3D have made significant progress and as of last Thursday (5th April 2018) a full development website has been placed on the Morris Register's web-space in preparation for testing. The National Committee noted the delay.</p>	
11	<p>Magazine</p> <p>Printing – The National Committee noted the results of the 2018 “market testing” for magazine printing, which had been put out to four printers for response. Of the four responses, that from Cambrian Printers was significantly cheaper than any of the other three and subject to due diligence by the Management Team, recommended to acceptance of the Cambrian tender.</p> <p>Action - Management Team to conduct due diligence of tender responses and if responses in order, place 3 year “contact” with Cambrian Printers for the period Sep 2018 – AUG 2021.</p>	Mgt Team (new)
12	<p>Spares Report</p> <p>Dave Lawton unavailable at short notice – apologies sent. Brief report (copy at Annex 2) sent by e-mail In the absence of Dave Lawton (apologies sent), Steve Gant reported that some progress had been made on the action to provide with support for spares re-ordering.</p> <p>Action – Recruit Spares Assistant to manage Spares Stock levels re-ordering</p> <p>The National Committee noted the continuing progress made in developing the spares service.</p>	DL / Mgt Team (progressed)

13	National Rally & MVA business	
	<p>In his absence, Ben Gadsby had provided a written report, copy at Annex 3 which the Secretary summarised for the meeting. Dates of 22-24 June 2018 for the MMOC/MVA Rally - Kelmars Hall, and 10-12 Aug 2018 for the MR National Rally - Thoresby, were noted.</p> <p>The National Committee noted the report.</p>	
14	Officer Vacancies	
	<p>The number of national level officer vacancies within the club remains a concern.</p> <p>Current vacancies</p> <ul style="list-style-type: none"> • Webmaster (specialist officer/management team), on hold pending completion of website development (<i>Mike Rose continues to provide ad-hoc coverage</i>), • Assistant Treasurer - Phil Butland offered to provide coverage, should the need arise, however this is for the short term and not as a potential successor for the Treasurer post, which he has previously held. • Club Safeguarding officer (remains vacant) • DVLA Officer (<i>Tom Bourne providing ad-hoc coverage</i>) <p>Emerging vacancy</p> <ul style="list-style-type: none"> • Membership (specialist officer/management team) <p>Jane Nathan has indicated she will not be standing for re-election to the post at the 2018 AGM in October and subject a suitable candidate being identified to will hand over earlier. Christine Haigh, who has considerable membership secretary experience with another club, was introduced. She has indicated an interest in taking on the MR membership post.</p> <p>The National Committee noted the vacancies, accepted Phil Butland's offer for the Assistant Secretary role.</p> <p>Action - Management Team, subject to a successful hand-over period with Jane Nathan, co-opt Christine Haigh to the Membership Secretary post,</p> <p>Action - Management Team, continue to seek candidates for other vacant posts.</p>	<p>Mgt Team (new)</p> <p>Mgt Team (onging)</p>
15	Club Vehicles	
	<p>Lorry – Currently with the NE region who are interested in retaining it for the 2108 and 2019 seasons.</p> <p>Van - The Midland region indicated an interest in using the club van for the 2019 season on completion of the North West region usage.</p> <p>Loan Car - All actions to buy/import/survey/MoT/service the car are complete. The car is on loan for the 2018 spring/summer season in Derbyshire.</p> <p>The National Committee noted the current placement of the vehicles.</p>	

16	Regional Review	
	<p>The Secretary summarised that the Regional Review letter 28th FEB 2018 had produced regional responses which generally favoured retention of a regional structure, acknowledged that some adjustment of boundaries may be sensible and that in sparsely populated regions of the UK localised representation might be an alternative.</p> <p>Wales – favours retaining current arrangements West – favours retaining current arrangements North West – favours retaining current arrangements and a noggin based structure is considered too fragile. Wishes to export Yorkshire resident members (an anomaly affecting 6-8 members arising from the dissolution of the Trans-Pennine region) to North East region. Midlands – favours retaining current arrangements, but has boundary issues. Its Hereford/Worcester has queried Shropshire (NW Region) and West Midlands (covering southern parts of traditional Staffordshire) and would like other areas of Staffordshire (NW Region) East Anglia – favours retaining current arrangements, but would adopt noggin based if its own regional structure/committee fails. South East – Phil Butland acting as secretary for 1 year to bolster the regional committee. Region covers a large area with a lack of willingness from members to provide committee support. A break-down into counties might be an option. A Surrey noggin (Epsom Downs) has been started by Simon Hedley.</p> <p>Other points</p> <ul style="list-style-type: none"> • Where regional structure works retain it, where it doesn't modify it to suit • NOTE: Members joining now have different expectations from those of a few years ago. Most now expect services rather than a framework of socialising, with great apparent emphasis on the spares service and DVLA (re)registration support rather than noggins and events. 	

Session 2 – Discussion - chaired by John Ford (in absence of Malcolm Dixon)

17. Discussion Items raised by Regions / Regional Reports

- NW Region – Would be having a stand at the at Events City Classic Car Show, Manchester in September (Note this is recognised as a Morris Register national event). Martin Roters presented a printed booklet “Planning Booklet 1 – A Day Out”, which covers many aspects of event planning and also expands on the MSA CoE guidance currently available on our website, suggesting this could be adopted for use across the Morris Register.
- Chilterns Region – Now have a new noggin at Aylesbury

18. Officer Reports - brief reports of issues not covered elsewhere on the agenda were provided:

- a) Chairman – nothing to report, not covered by the agenda
- b) Secretary – nothing to report, not covered by the agenda
- c) Editor – nothing to report, not covered by the agenda
- d) *Webmaster (vacant) – no report*

- e) FBHVC Representative – Stuart King commended a roadworthiness article in April's Morris Monthly
- f) MSA Officer – Tom Taylor advised he had expected a number of MSA CoE enquiries but none have been requested! It was suggested that a reminder of the MSA CoE requirement should be published in Morris Monthly.
- g) Spares – (absent)
- h) DVLA / Historian – Tom Bourne/Derek Skeys provided a report on DVLA registration activity for the period SEP 17-MAR 18. Handover of the DVLA Role to Derek Skeys is now complete.
- i) PWMN – In Chris Lambert's absence a written report was provided, copy at Annex 4.
- j) Shopkeeper – Barbara Farmer reported that new lines were now in stock.
- k) Archivist - John Powell reported all photos were complete. Owner's manuals etc have yet to be completed. A number of copyright issues may have to be addressed.
- l) Vehicle Registrar - In Mike Brear's absence, a written report was provided, copy at Annex 5.
- m) Overseas Secretary – Tom Taylor advised that the duties were limited to copies of newsletters from overseas clubs. He was aware of two Australian visitors to the UK this summer.
- n) Information Centre – Pat Farmer reported that service has been running for 17 months, receiving 25-50 enquiries /week. Many enquiries were related to website issues.

19. Any Other Business

Trevor Willsden recalled a Holland Trip in 2014 to celebrate 40 years of MMOC Netherlands. He advised that a similar trip would be held in May 2019 to celebrate 45 years. This would include a visit to The Hague and the Louwman Museum, lasting 7-10 days.

The NE Region reminded the committee that it would again be organising an event at the Beamish Open Air Museum, Co Durham.

The Chairman, advised that new tri-fold leaflets were being produced for use advertising the Morris Register.

The Chairman passed some long service plaques to the East Anglian representative for award locally to retiring members of the East Anglian committee.

20. Date and Venue of Next Meeting

Date of Next meeting - 6th October 2018 at Blunsdon House Hotel, Blunsdon, Swindon (immediately following the AGM).

There being no further business the meeting was closed at 4.20 pm.

Subject	Action	By	Progress
Governance	Club Safeguarding Officer (CSO). Recruit officer.	JR	ONGOING – Jim Riglar to seek candidates
	Complete GDPR procedures and if necessary re-validate member's data consents.	JR	NEW -
	Raise resolution for the 2018 AGM to introduce a new rule to allow the National Committee to appoint the three directors of Morris Register Limited	JR	NEW – Note: New rule 3n drafted
	Raise resolution for the 2018 AGM to introduce a new rule to formalise Honorary Membership	JR	PROGRESSSED – New rule 2e drafted
Mgt Team Proceedings	Produce member/vehicle directory in hard copy form. Issue date tbd) DL to get data. RS to assemble/publish.	RS / DL	ON HOLD – Pending completion of GDPR data consent
Honorary Members	Active Nat Cmtte members to have free membership for duration in post.	JR	COMPLETE – JR to develop proposals for 07 APR18 Nat Cmttee Mtg
	Ensure East Anglia Region nomination is brought to the 06 OCT National Committee Meeting	JR	NEW -
	Investigate the potential for the award of an honorarium/free membership to active members of the National Committee	JR	COMPLETE
Magazine	Re-tender printing in 2018	JR	COMPLETE
	Conduct due diligence of tender responses and if responses in order, place 3 year "contact" with Cambrian Printers	Mgt Team	NEW -
Spares	Storage/Stock level monitoring and Maintaining stock – Person required	DL / Mgt team	PROGRESSSED – Assistants identified, duties, processes and procedures to be developed.
Officer Vacancies	Subject to a successful hand-over period with Jane Nathan, co-opt Christine Haigh to the Membership Secretary post,	Mgt team	NEW -
	Seek volunteers for Webmaster, DVLA (& CSO)	Mgt team	ONGOING –

SPARES report

In terms of a high level spares update; last year we sold about 80% more than the previous year. We have just implemented a Purchase Order system to help manage procurement from our suppliers, this is working well. We are asking suppliers to move us to credit terms, as this also assists with stock management.

The uplift in sales increases the demand for keeping stock levels up, recently we have run out of quite a number of items, we could really do with some help to keep on top of things more proactively any volunteers?!

Final point is that we are slowly increasing prices by circa 2.5% to help fund the storage costs.

Dave Lawton (by e-mail 10:18 - 7th April 2018)

National Rally Organiser / MVA report

Unfortunately, due to ill health and starting new jobs in January, I have been a little bit behind in the planning for this year's rally. Thankfully everything has settled down and I am fighting fit and working hard to catch up. The entry forms for Morris Register members will hopefully be included with the May edition of Morris Monthly and invitations to MVA clubs, other car clubs and traders will be sent this weekend.

This is the final year of our current fixed price with Thoresby estate and I will be arranging a meeting to secure further years.

The marquee is a smaller version of last years with the additional internal partition for Membership, Club shop and Spares. This seemed to work well last year and saves the setup team erecting a second club marquee.

I was very disappointed with the turn out from Morris Register members last year and had it not been for the excellent turnout from the MVA clubs the parade field would probably looked a bit sorry. I am aware that the change of weekend played a part in this and I had several communications with members to that effect. Hopefully the return to the regular weekend will encourage more to attend.

Finally. I enjoy organising and running the National Rally on behalf of the Morris Register and as long as the committee is in agreement I am happy to continue in my role particularly now I am based in the UK.

Thank you for your support and I look forward to seeing you all at the rally if not before.

Ben Gabsby - 6th April 2018

Pre-War Minor Network affiliation report

Since the formal announcement in September 2012 of the network's affiliation to the Morris Register, much progress has been made. The Network now has over 250 regular visitors to its forum (with almost 59,000 'posts') and 437 visitors from across the globe who have opted to register for access to the Member's Area of the website.

While it's clear that the percentage of Morris Register members among the PWMN membership is growing, an integration of the two membership databases could both a) establish a baseline i.e. determine the numbers of common members and b) provide the basis upon which to encourage Minor owning non-Morris Register members to sign-up. Similarly, those Minor owners joining the Register who are not currently Network members could be encouraged to do so via an invitation in their joining pack. (Do new Morris Register members receive a welcome pack with details concerning the website, noggins etc?)

Chris Lambert - 6th April 2018



Vehicle Registrar report

Apart from changes to the main membership database in the last month the Website Vehicle Database is up to date.

The question that now needs answering is one of the amount of information that is included for publication on the website. Under the current Club Data Protection Policy approximately 40% of the vehicle data would be lost if the policy were applied as stated. At this point I would remind the Committee that the data that is published is for Vehicles although it also contains a reference to a member's name, membership and region, all included with the member's permission.

As I read the requirements of the new data protection laws there is potential for the Club to lose a vast amount of data both on old members and more importantly for my part vehicle data. I await the Committee's decision on how the new regulations will affect us.

I will continue to keep the Website Database updated but don't intend to publish any information until at least the end of the month after the initial rush of renewals has ceased and I have an understanding of what we can publish on the website.

Mike Brears - 4th April 2018