



MORRIS REGISTER

The Club for Morris vehicles designed before 1940

MINUTES OF NATIONAL COMMITTEE MEETING

Held Saturday 14th October 2017 at Ullesthorpe Court Hotel & Golf Club

The meeting opened at 11.32, following the AGM.

1. **President's Welcome** – In the absence of John Ford, Malcolm Dixon would be chairing both sessions of the National Committee Meeting and welcomed those attending,

2. **Those Present & Apologies for Absence:**

Committee members Present: Malcolm Dixon, Jim Riglar, Stephen Gant, Rob Symonds, Jane Nathan, Tony Nathan, Pat Farmer, Barbara Farmer, Roger Clitheroe, Tom Taylor, Dave Lawton, Roy Pidgeon, Anne Riglar, Stuart King, Martin Roters, John Mason,

Other present (non-voting Session 1): Stephen Parkes, Roz Parkes, John Bates, John Sargeant, June Sargeant, Michael Hedger, Geoffrey Salminen, Pam Lee, Dave Lee, Bill Ironside, Jane Ironside, Derek Eastwood, Trevor Willsden, Terry Smithson.

Apologies for absence: John Ford, Ben Gadsby, John Powell, Mike Brears, Jeremy Matthews, Tom Bourne, Jenny Smithson.

Session 1 - Business - chaired by Malcolm Dixon (in the absence of John Ford)

3. **Approval of the Minutes of the National Committee of 08 April 2017.** The minutes were approved by a unanimous vote.

4. **Matters Arising** – The National Committee noted completed actions from the 08 Apr 2017 National Committee Meeting and agreed that the three progressed/outstanding actions should be taken under the relevant agenda items:

- a. Produce member/vehicle directory (Item 5 Management Team Proceedings)
- b. Criteria for Honorary Membership proposals (Item 6 Honorary Membership)
- c. Seek volunteers for Webmaster role (Item 14 Officer vacancies)

ITEM	MINUTE	ACTION
5	Governance	
	<p>The National Committee discussed Specialist Officer positions, agreed unanimously to co-opt Ben Gadsby as MVA Officer and Stuart King as FBHVC Representative and noted Webmaster, Assistant Treasurer, DVLA Officer vacancies.</p> <p>The requirement to appoint a Club Safeguarding Officer (CSO) which would replace the non-executive Child Protection Officer post was noted and agreed unanimously by the National Committee. In the absence of any candidates for the post, which needs to be filled as a matter of Priority, Tony Nathan advised he would approach a member of the East Anglia Committee who was suitably qualified to establish if that member would consider the post.</p>	AN / JR (new)

	<p>In accordance with the rules of the Morris Register, the National Committee was required to ratify the appointment of directors of the Pre 1940 Morris Register Ltd.</p> <p>The National Committee ratified unanimously the choice of John Ford, Steve Gant, Jim Riglar, Rob Symonds and Jane Nathan to serve as directors of the Pre 1940 Morris Register Ltd for 2017-18.</p>	<p>Nat Cmttee (complete)</p>
6	Proceedings of the Management Team	
	<p>Management Team meetings/discussions, since the National Committee Meeting of 07 APR 17 were noted. The action to produce member/vehicle directory in Autumn/Winter 2017-18 was discussed and the National Committee agreed that a new hard-copy directory would be produced and issued with Morris Monthly.</p> <p>Action - Rob Symonds to co-ordinate publication, using data extracted from the membership & vehicle data base. Dave Lawton to write a MS Access query to extract the relevant information.</p>	<p>DL / RS (new)</p>
7	Honorary Membership	
	<p>After some discussion on the merits or otherwise of Honorary Membership, the National Committee endorsed the draft selection criteria, subject to an amendment that Honorary Members have no voting rights. The National Committee noted the current Honorary Membership holders and did not offer further candidates.</p> <p>Action - Secretary to capture Honorary Membership criteria in the National Committee manual and bring forward a resolution for an amendment to the Rules for adoption at the 2018 AGM.</p> <p>A proposal was made and agreed by the National Committee that active members of the Committee should receive an horarium/free membership for the duration of their terms of service on the Committee. Action - Secretary to investigate the scope of the award, propose implementation measures and report at the next Committee meeting.</p>	<p>JR (new)</p> <p>JR (new)</p>
8	Finance	
	<p>Steve Gant presented a financial report on the 2017-18 accounts. The National Committee noted the financial report.</p> <p>It was proposed that Membership Rates for 2018-19 should be maintained at current (2017-18) rates. The National Committee agreed Membership Rates for 2018-19 unanimously.</p> <p>Delegated finance levels for Club Shop are currently as per Management Team delegation (£500 max for an item/order). It was proposed to increase Club Shop delegations up to £1000 maximum per single stock order.</p> <p>The National Committee agreed Club Shop delegations up to £1000 maximum per single stock order unanimously and noted that total stock levels would not normally exceed £3000.</p> <p>2018 Australia National Rally – The National Committee discussed a proposal to donate £100 to the 2018 Australian Morris Registers’ Biennial National</p>	<p>Nat Cmttee (complete)</p> <p>Nat Cmttee (complete)</p>

	<p>Rally. There was full support for a donation, but an alternative proposal to donate £250 was raised. The National Committee agreed unanimously to donate to donate £250.</p> <p>Action - Treasurer to transfer funds.</p>	SG (new)
9	Membership Report	
	<p>Jane Nathan provided a comprehensive report which highlighted the annual membership churn with a loss of 227 members at renewal, some of whom are now back in membership as late renewals. Membership currently stands at 2051, which is up by 46 in comparison with the same time last year. This includes 178 new members who have joined since 1st April. The National Committee noted the membership report.</p>	
10	Website/Membership Database/Data Management	
	<p>A contract was placed in May 2017 with T3D for the new website and data management system. The contract cost is £8.6K, well within the budget ceiling set by the committee. The programme is broken into eight phases, three of which have been completed. Currently the full development phase is underway. The Secretary provided a short slide presentation covering progress to date, however due to venue WiFi connectivity issues he was unable to show the demonstration site. The National Committee noted progress.</p>	
11	Magazine	
	<p>Advertising – In view of a number recent instances where magazine advertising criteria have been questioned or challenged by members, the editor re-iterated the criteria used.</p> <ul style="list-style-type: none"> • Free advertising of spares and vehicles by members. • Free advertising of spares by non-members as this is in the members’ interests, • £25 for advertising of vehicles for sale by non-members (the only exception to this being ex-members who have recently left or relatives selling a deceased member’s car). <p>The National Committee noted and endorsed the advertising criteria.</p> <p><i>Note: Morris Register Policy remains that the magazine editor may edit, or decline to publish, <u>any</u> Material submitted.</i></p> <p>Printing – The practice of “market testing” magazine printing on a three yearly cycle will require retendering in 2018. The National Committee noted that magazine printing arrangements will be retendered Spring/Summer 2018.</p> <p>Action - Secretary to initiate retendering preparations.</p>	JR (new)
12	Spares Report	
	<p>Dave Lawton provided a Spares Service update, noting that sales are currently running in excess of 70% above those of last year. As opportunity permits new manufacturers/suppliers are sought for parts and on occasion when new old stock in good condition is found, it may also be purchased. Currently a source for the manufacture of new brake pull-off springs is being researched.</p> <p>A 28 Page spare parts price list has been produced and copies of the 1st</p>	

	<p>edition given away at Thoresby. A 2nd edition is ready for publication, and illustrative printing costs would suggest £240 for 2000 copies. As distribution would be with Morris Monthly, the cost of a full printing and distribution options will be required. Action - Spares Secretary/management team to establish cost-effective printing/distribution arrangements.</p> <p>Dave also identified a number of issues:</p> <ul style="list-style-type: none"> • Storage/Stock level monitoring and Maintaining stock - need to re order more frequently - (a manpower resource is required to undertake level monitoring and maintaining) – Action Spares Secretary/Management Team • Growth of business/transactions • Storage - not ideal • Some products have long lead times • Not all members are online • Can't currently prevent non-members from ordering, or ensure they join before ordering, or charge a premium (Secretary advised new web design will address this) <p>The National Committee noted progress made in developing the spares service.</p>	<p>DL / Mgt Team (new)</p> <p>DL / Mgt Team (new)</p>
13	National Rally & MVA business	
	<p>In the absence of Ben Gadsby, the Secretary advised that the 2018 National Rally would return to its usual weekend, 11-12 August. He noted that the earlier date 2017 had conflicted with other commitments of many members and hope that the return to the traditional weekend would boost 2018 attendance.</p> <p>The National Committee endorsed the return of the National Rally to 2nd Sunday of August and the preceding Saturday.</p>	<p>Nat Cmttee (complete)</p>
14	Officer Vacancies	
	<p>National Officer vacancies were discussed and in the absence of candidates for the Webmaster (<i>Mike Rose providing ad-hoc coverage</i>), Assistant Treasurer. DVLA Officer (<i>Tom Bourne providing ad-hoc DVLA V765 process coverage</i>) posts the National Committee agreed that a page of November Morris Monthly should be devoted adverts for the posts using succinct job descriptions.</p> <p>Action - Secretary/Treasurer/Editor generate/publish job adverts.</p>	<p>JR/SG/RS (new)</p>
15	Club Vehicles	
	<p>Lorry – The recent refurbishment of the club lorry was noted. The National Committee:</p> <ul style="list-style-type: none"> • Agreed that the lorry will remain in the North East Region for the coming year. • Noted the introduction of a Lorry agreement (similar to that used for the club van). <p>Van - The club van, which has just been transferred to the North West region, will shortly be put through an MoT test. To comply with insurance requirements the Secretary requested storage and driver details for the van.</p>	<p>Nat Cmttee (complete)</p> <p>TT/JR (new)</p>

	<p>Action Tom Taylor/Secretary to refresh insurance details</p> <p>3rd Club Vehicle - The future purchase of a vehicle was discussed and the option to purchase a car, for loan to a “young member” was favoured by the National Committee. The National Committee:</p> <ul style="list-style-type: none"> • Agreed the purchase of car for use with a young member loan scheme; purchase price subject to £10K maximum budget. • Noted the draft loan agreement to a “young member” <p>Action - Management Team to purchase vehicle and develop loan arrangement</p>	<p>Nat Cmttee (complete) Mgt Team (new)</p>
16	<p>National Committee Manual –The manual will require an update to include the Lorry agreement, Honorary Membership and reflect Financial delegation changes. The National Committee noted and agreed the changes.</p> <p>Action - Secretary to update and re-publish the National Committee Manual. It was noted that a rule change will be required to formalise Honorary Membership. Action – Secretary to generate a resolution for submission to the 2018 AGM.</p>	<p>Nat Cmttee (complete) JR (new) JR (new)</p>

Session 2 – Discussion - chaired by Malcolm Dixon

17. Robustness of Regions/Regional Committees/Financial Arrangements

Here was a brief discussion on regional structure and committee issues. Regional financial arrangement should be kept under review.

18. Discussion Items raised by Regions / Regional Reports

- NW Region wishes to discuss NE and NW regional boundaries (an ex-Trans-Pennine Region legacy issue particularly impacting West Yorkshire). Tom Taylor advised he would address the issue with Jane Nathan
- EA Region would explore County or Noggin based arrangements with “County and Noggin Managers” at their Committee meeting 15 Oct 17
- West Region – Regional Committee well supported with 16 members including noggin representatives

19. Plan for 2018 The following were discussed:

- Data Protection Policy update/changes to meet EU General Data Protection Regulation (GDPR) and new UK Data Protection Act 2018 requirements. The Secretary advised that he would progress this in the next few months for endorsement at the April meeting and before the summer 2018 legislative deadline.
- National events – no changes were proposed to the agreed list of:
 - March – Restoration & Classic Car Show at the NEC, Birmingham
 - May – South Coast Run (Box Hill, Surrey to Newhaven Sussex, via Brighton)
 - June – Bristol Classic Car Show
 - June – Beamish Living Museum of the North - *(NE Region advised that this would be 9-10 Jun 2018 and they would be seeking 30 cars (20 were at the 2017 event))*
 - August – National Rally, Thoresby Park, Nr Ollerton, Nottinghamshire
 - September – International Auto-jumble, Beaulieu Hampshire
 - September – Classic Car Show at Event City, Manchester
 - November – Classic Car Show at the NEC, Birmingham

- Magazine Printing re-tendering (covered under session 1)

20. Officer Reports - brief reports of issues not covered elsewhere on the agenda were provided:

- a) Chairman – In John Ford’s absence the secretary read a written report provided by the chairman.
- b) Secretary – nothing to report, not covered by the agenda
- c) Editor – Rob Symonds responded to the Chairman’s Report (as read by the Secretary), regarding a move from Morris Monthly to Morris Weekly. The Secretary apologises for a momentary lapse of concentration which meant that the editor’s response went un-recorded!
- d) *Webmaster (vacant) – no report*
- e) FBHVC Representative – Stuart King stated an intention to conduct FBHVC business as normal (seamless change from his predecessor, Pat Farmer)
- f) MSA Officer – Tom Taylor advised no issues.
- g) Spares – All business covered in Session 1
- h) DVLA / Historian – A presentation provided by Tom Bourne, was shown in his absence.
- i) PWMN – In Chris Lambert’s absence, a written report was provided.
- j) Shopkeeper – Barbara Farmer reported that new lines had been added, shop revenue was increasing and that sales of second hand books at shows was proving popular. A new range of Christmas cards at £2.50/pack of 4 was ready for the coming season.
- k) Archivist - In John Powell’s absence, a written report was provided.
- l) Vehicle Registrar - In Mike Brear’s absence, a written report was provided.
- m) Overseas Secretary – Tom Taylor
- n) Information Centre – Pat Farmer reported that this important service receives 40-50 enquiries /week. Those from members are accorded priority.

21. Any Other Business

The issue of gambling licences for noggins prizes draws etc was raised. It was considered that for that sort of activity these are not required. **Post Meeting Note: The National Committee Manual make it clear that in respect of Raffles** *“Groups of members can run a lottery or raffle for the benefit of members without an operating licence from the Gambling Commission. Tickets must only be sold to members of the club or guests.”*

A vote of thanks was proposed, and unanimously endorsed for Ben Gadsby for his efforts in arranging the 2017 National Rally.

22. Date and Venue of Next Meeting

It was proposed and accepted to hold the next meeting on Saturday 07 APR 2018 at The Cartwright Hotel, Aynho (near M40 Jcts 10 & 11),

There being no further business the President closed the meeting at 4.30 pm.